



**COALINGA REGIONAL MEDICAL CENTER
BOARD OF TRUSTEES**

**Wednesday, September 24, 2014- 5:30 p.m.
Pavilion Conference East**

AGENDA

MISSION STATEMENT

Coalinga Regional Medical Center Is Committed To Provide Personalized, Quality-Oriented Healthcare Through An Ethically And Fiscally Responsible Service Network, Enhancing The Health Of The People We Serve.

I. CALL TO ORDER

II. DETERMINATION OF QUORUM

III. OPEN SESSION

IV. PUBLIC COMMENTS/PRESENTATION

This section of the meeting is reserved for members of the public to address the Board on any matter not on this agenda but within the jurisdiction of the Board. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker's comment and/or briefly answer questions. Any person addressing the Board will be limited to a maximum of three (3) minutes. At all times, please state your name and address for the record.

V. CONSENT CALENDAR.....Action Item
(All matters under the Consent Calendar will be approved by one motion, unless a Board member requests separate action on a specific item).

- 1. Minutes of Board Meeting: August 27, 2014.....Action Item
- 2. July and August 2014 Interim Financial Statements
 - a. Warrants/Check Register..... \$1,597,321.63
 - b. Unpaid Register \$645,911.95
 - c. Bad Debt Write-offs\$149,999.86
 - d. Charity Write-offs..... \$24,557.85
 - e. Kings Credit Charity Write-offs \$22,102.56
 - f. Rural Health Clinic Charity Write-offs\$-
- 3. Medical Executive Committee Recommendations: September 9, 2014
 - a. Re-appointments.....Action Item
 - 1. None
 - b. Initial Appointment.....Action Item
 - 1. Lawrence Schenden, MD-Emergency Medicine
 - c. Performance Improvement/Quality Assurance Matrix.....Action Item
 - d. Pharmacy Policies and Procedures Reviewed.....Action Item
 - 1. 400.2 Obtaining Non-Formulary
 - 2. 400.10 Organizational Chart
 - 3. 400.100 Automatic Stop Orders
 - 4. 400.101 Potassium Administration



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- 5. 400.102 Medication Orders
- 6. 400.103 Approved and Unapproved Abbreviations
- 7. 400.104 Physician’s Orders
- 8. 400.106 Controlled Substance DEA Form 222
- 9. 400.107 Controlled Substances at Discharge
- 10. 400.110 Controlled Substance Discrepancy
- 11. 400.111 Controlled Substance Return to Pharmacy
- 12. 400.112 Authorized Staff to Admin Medications
- 13. 400.113 Administration of Meds
- 14. 400.114 Medication Storage
- 15. 400.115 Pharmacy Charges
- 16. 400.116 Override Medication Groups
- 17. Clarification of Discrepancy Resolution
- 18. Medication for Credit Form

e. Human Resources Policies and Procedures Reviewed.....Action Item

- 1. 800.055 Changing Status
- 2. 800.056 Language
- 3. 800.057 Workplace Violence
- 4. 800.058 Search of Property
- 5. 800.059 Company Vehicles
- 6. 800.060 Education on False Claims
- 7. 800.061 New Hire Processing

VI. NEW BUSINESS

- 1. None

VII. REPORTS

- 1. Administrator’s Report (Handout)Sharon A. Spurgeon
- 2. Personnel Committee, September 8, 2014 Mark Gritton
- 3. Facilities Management, September 4, 2014 Bill Lewis
- 4. Skilled Nursing Facility, September 16, 2014..... Sandy Beach
- 5. Finance Committee, September 18, 2014.....Catherine Underwood/Sandra Earls, CFO



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- a. July and August 2014 Financial Statements/AR Summary Action Item
- b. Resolution #02-2014 GOB Balance of Funds Resolution.....Action Item
- 6. Planning Committee, September 3, 2014.....Sandy M.

VIII. CLOSED SESSION

- 1. Consent Calendar Action Item
 - a. Approval of Minutes August 27, 2014..... Action Item
- 2. Quality Review Report for August 2014.....Sharon A. Spurgeon
- 3. Old Business:
 - a. CEO Contract.....Action Item
- 4. New Business:
 - a. Strategic Relationships and Services (Health and Safety Code §32106(c))

IX. RECONVENE OPEN SESSIONClosed Session Announcements

X. MEETING

- a. The next regular monthly meeting will be Wednesday, October 29, 2014 at 5:30 p.m.

XI. ADJOURNMENT

Disabled individuals who need special assistance to attend or participate at the Board of Trustees meeting may request assistance by contacting the Administrative office at 1191 Phelps Ave., Coalinga, CA 93210, telephone (559) 935-6562. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible.

If you would like to review or copy writings from the Board of Trustees meeting you may do so at the Administrative office located at 1191 Phelps Ave., Coalinga, CA 93210, during normal business hours.