



**COALINGA REGIONAL MEDICAL CENTER
BOARD OF TRUSTEES**

**Tuesday, February 25, 2014- 5:30 p.m.
Pavilion Conference East**

AGENDA

MISSION STATEMENT

Coalinga Regional Medical Center Is Committed To Provide Personalized, Quality-Oriented Healthcare Through An Ethically And Fiscally Responsible Service Network, Enhancing The Health Of The People We Serve.

I. CALL TO ORDER

II. DETERMINATION OF QUORUM

III. OPEN SESSION

IV. PUBLIC COMMENTS/PRESENTATION

This section of the meeting is reserved for members of the public to address the Board on any matter not on this agenda but within the jurisdiction of the Board. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker's comment and/or briefly answer questions. Any person addressing the Board will be limited to a maximum of three (3) minutes. At all times, please state your name and address for the record.

V. CONSENT CALENDAR Action Item
(All matters under the Consent Calendar will be approved by one motion, unless a Board member requests separate action on a specific item).

- 1. Minutes of Board Meeting: January 29, 2014.....Action Item pg. 4
- 2. January 2014 Interim Financial Statements
 - a. Warrants/Check Register \$1,596,679.20
 - b. Unpaid Register \$853,087.00
 - c. Bad Debt Write-offs \$150,047.13
 - d. Charity Write-offs..... \$31,835.31
 - e. Kings Credit Charity Write-offs \$17,750.40
 - f. Rural Health Clinic Charity Write-offs \$2,143.78
- 3. Medical Executive Committee Recommendations, February 11, 2014.....Action Item pg. 13
 - a. Re-appointments
 - 1. Richard Rossin, MD-Teleradiology
 - 2. James Sloves, MD-Teleradiology
 - 3. Brian Burgoyne, MD-Teleradiology
 - 4. Thomas Spinuzza, MD-Teleradiology
 - 5. Shelly Jain, MD-Teleradiology
 - b. Initial Appointment
 - 1. Dylan Foord, MD-Emergency Medicine
 - 2. Jack Drew, MD-Teleradiology
 - 3. Christopher Govea, MD-Teleradiology



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- c. Performance Improvement/Quality Assurance Matrix.....Action Item pg. 26
- d. New Radiology Peer Review Form.....Action Item pg. 29
- e. Radiology/Teleradiology Privileges Form Revised.....Action Item pg. 31
- f. Psychiatry/Telepsychiatry Privileges Form.....Action Item pg. 38
- g. Pressure Ulcers Policy and Procedure Revised.....Action Item pg. 40
- h. Ralph Neate Extended Care Discharge Plan/Assessment Review matrix.Action Item
- i. SNF Snack Cart 701.75 Policy and Procedure Revised.....Action Item pg. 49
- j. Appointments and Transportation 700.24 Policy and Procedure.....Action Item pg. 50
- k. HR Policies and Procedures Reviewed.....Action Item pg. 51-63
 - 1. 800.001 Sexual Harassment
 - 2. 800.002 Anti Discrimination
 - 3. 800.003 ADA
 - 4. 800.004 FMLA
 - 5. 800.005 Discipline
 - 6. Notice of Disciplinary Action

VI. NEW BUSINESS

VII. REPORTS

- 1. Administrator’s Report (Handout)Sharon A. Spurgeon
- 2. Personnel Committee, February 3, 2014Sandy B. pg. 64
- 3. Facilities Management, February 11, 2014 Bill Lewis pg. 73
- 4. Skilled Nursing Facility, February 14, 2014 Sandy Beach pg. 79
- 5. Finance Committee, February 19, 2014Sandy M. pg. 110
 - a. January 2014 Financial Statements/AR Summary Sandra Earls, CFO pg. 118
 - b. Collection Agencies.....Action Item
 - c. Fire Suppression System.....Deferred
 - d. Charity Care Policy Revised.....Action Item pg. 132
 - e. RHC Charity Care Policy Revised.....Action Item pg. 154
- 6. Planning Committee, February 4, 2014.....Sandy M. pg. 167

VIII. CLOSED SESSION

- 1. Consent Calendar Action Item
 - a. Approval of Minutes January 29, 2014.....Action Item pg. 175

NOTE: NON-RETRIEVABLE INFORMATION



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- 2. Quality Review Report for January 2014.....Sharon A. Spurgeon pg. 176
- 3. New Business:
 - a. None

IX. RECONVENE OPEN SESSION.....Closed Session Announcements

X. MEETING

- a. The next regular monthly meeting will be Wednesday, March 26, 2014 at 5:30 p.m.

XI. ADJOURNMENT

Disabled individuals who need special assistance to attend or participate at the Board of Trustees meeting may request assistance by contacting the Administrative office at 1191 Phelps Ave., Coalinga, CA 93210, telephone (559) 935-6562. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible.

If you would like to review or copy writings from the Board of Trustees meeting you may do so at the Administrative office located at 1191 Phelps Ave., Coalinga, CA 93210, during normal business hours.