



**COALINGA REGIONAL MEDICAL CENTER  
BOARD OF TRUSTEES**

**Wednesday, March 26, 2014- 5:30 p.m.  
Pavilion Conference East**

**AGENDA**

**MISSION STATEMENT**

*Coalinga Regional Medical Center Is Committed To Provide Personalized, Quality-Oriented Healthcare Through An Ethically And Fiscally Responsible Service Network, Enhancing The Health Of The People We Serve.*

**I. CALL TO ORDER**

**II. DETERMINATION OF QUORUM**

**III. OPEN SESSION**

**IV. PUBLIC COMMENTS/PRESENTATION**

This section of the meeting is reserved for members of the public to address the Board on any matter not on this agenda but within the jurisdiction of the Board. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker's comment and/or briefly answer questions. Any person addressing the Board will be limited to a maximum of three (3) minutes. At all times, please state your name and address for the record.

**V. CONSENT CALENDAR.....Action Item**  
*(All matters under the Consent Calendar will be approved by one motion, unless a Board member requests separate action on a specific item).*

- 1. Minutes of Board Meeting: February 25, 2014.....Action Item
- 2. February 2014 Interim Financial Statements
  - a. Warrants/Check Register..... \$1,641,032.19
  - b. Unpaid Register..... \$741,686.79
  - c. Bad Debt Write-offs..... \$150,087.40
  - d. Charity Write-offs..... \$17,686.91
  - e. Kings Credit Charity Write-offs..... \$6,786.64
  - f. Rural Health Clinic Charity Write-offs..... \$165.00
- 3. Medical Executive Committee Recommendations,
  - March 11, 2014.....Action Item
  - a. Re-appointments
    - 1. Song Suk Young, MD-Teleradiology
    - 2. Jeffrey Behar, MD-Teleradiology
  - b. Initial Appointment
    - 1. David M. Tao, MD-Emergency Medicine
  - c. Performance Improvement/Quality Assurance Matrix.....Action Item
  - d. Skilled Nursing Facility Forms
    - 1. Non-Pressure Wound and Skin Condition Form
    - 2. Pressure & Vascular Ulcer Log
    - 3. Pressure Ulcer Condition Documentation Form.....Action Item



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- e. Emergency Department Form
  - 1. Emergency Department Suture Tray Orders Form.....Action Item
- f. Skilled Nursing Facility New Policies
  - 1. 701.90 Delinquent Health Records
  - 2. 701.91 Health Records Completion.....Action Item
- g. Medical Staff Bylaws 2014 Revised
  - 1. Attendance Section 11.7-2
  - 2. Dues.....Action Item
- h. Medical Staff Rules & Regulations 2014 Revised
  - 1. Dues
  - 2. Appendix II Telemedicine Staff Category.....Action Item

**VI. NEW BUSINESS**

- 1. Designate May 2014 as Healthcare District month
- 2. Approval of District Certification using ACHD standards

**VII. REPORTS**

- 1. Administrator’s Report (Handout) .....Sharon A. Spurgeon
- 2. Personnel Committee, March 3, 2014 ..... Mark Gritton
- 3. Facilities Management, March 6, 2014 ..... Bill Lewis
- 4. Skilled Nursing Facility, March 18, 2014 ..... Sandy Beach
- 5. Finance Committee, March 20, 2014 .....Sandy M.
  - a. February 2014 Financial Statements/AR Summary ..... Sandra Earls, CFO
  - b. Fire Suppression System..... Deferred
  - c. CRMC Operating Budget Calendar.....Informational Only
  - d. Petrak & Associates, INC. Healthcare Reimbursement Consulting Agreement.....Action Item
  - e. DP-NF Legal Services Agreement.....Action Item
- 6. Planning Committee, March 11, 2014.....Sandy M.

**VIII. CLOSED SESSION**

- 1. Consent Calendar ..... Action Item

**NOTE: NON-RETRIEVABLE INFORMATION**



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- a. Approval of Minutes February 25, 2014.....Action Item
- 2. Quality Review Report for February 2014.....Sharon A. Spurgeon
- 3. New Business:
  - a. None

**IX. RECONVENE OPEN SESSION.....Closed Session Announcements**

**X. MEETING**

- a. The next regular monthly meeting will be Wednesday, April 30, 2014 at 5:30 p.m.

**XI. ADJOURNMENT**

*Disabled individuals who need special assistance to attend or participate at the Board of Trustees meeting may request assistance by contacting the Administrative office at 1191 Phelps Ave., Coalinga, CA 93210, telephone (559) 935-6562. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible.*

*If you would like to review or copy writings from the Board of Trustees meeting you may do so at the Administrative office located at 1191 Phelps Ave., Coalinga, CA 93210, during normal business hours.*