



**COALINGA REGIONAL MEDICAL CENTER
BOARD OF TRUSTEES**

**Thursday, June 19, 2014- 5:30 p.m.
Pavilion Conference East**

AGENDA

MISSION STATEMENT

Coalinga Regional Medical Center Is Committed To Provide Personalized, Quality-Oriented Healthcare Through An Ethically And Fiscally Responsible Service Network, Enhancing The Health Of The People We Serve.

I. CALL TO ORDER

II. DETERMINATION OF QUORUM

III. OPEN SESSION

IV. PUBLIC COMMENTS/PRESENTATION

This section of the meeting is reserved for members of the public to address the Board on any matter not on this agenda but within the jurisdiction of the Board. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker's comment and/or briefly answer questions. Any person addressing the Board will be limited to a maximum of three (3) minutes. At all times, please state your name and address for the record.

V. CONSENT CALENDAR.....Action Item
(All matters under the Consent Calendar will be approved by one motion, unless a Board member requests separate action on a specific item).

- 1. Minutes of Board Meeting: May 28, 2014.....Action Item
- 2. May 2014 Interim Financial Statements
 - a. Warrants/Check Register..... \$1,708,700.20
 - b. Unpaid Register \$593,275.28
 - c. Bad Debt Write-offs\$150,182.38
 - d. Charity Write-offs..... \$22,296.05
 - e. Kings Credit Charity Write-offs \$995.85
 - f. Rural Health Clinic Charity Write-offs\$-
- 3. Medical Executive Committee Recommendations: June 10, 2014
 - a. Re-appointments.....Action Item
 - 1. Michael Novick, MD-Teleradiology
 - 2. John Rule, MD-Teleradiology
 - 3. Jonathan Bold, MD-Teleradiology
 - 4. Stanley Nyarko, MD-Teleradiology
 - 5. Leonel Apodaca, MD-Internal Medicine
 - b. Initial Appointment.....Action Item
 - 1. None
 - c. Performance Improvement/Quality Assurance Matrix.....Action Item
 - d. Pharmacy Forms_Revised.....Action Item



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- 1. Clarification of Discrepancy Resolution
- 2. Controlled Substance Sign-Out Sheet
- 3. Medication for Credit Form
- 4. Medication Sign-Out Sheet
- 5. Narcotic Discrepancy Log for Resolution Follow Up
- 6. Narcotic Waste Form
- 7. Password Verification Statement
- 8. Pyxis Override Documentation Form
- 9. Pyxis Override Request Form
- e. Pharmacy Policies and Procedures Reviewed.....Action Item
 - 1. 400.2 Obtaining Non-Formulary
 - 2. 400.10 Organizational Chart
- f. Dietary Policies and Procedures Reviewed.....Action Item
 - 1. 40.5 Diet Manual
- g. Policy and Procedure Nursing Services Department.....Action Item
 - 1. 200.200.42 Admission of Adult Patient
 - 2. 200.100.4 Discharge Information Revised
 - 3. Coronary Care Order Sheet Revised
 - 4. Adult Pneumonia Care Admission Orders

VI. NEW BUSINESS

- 1. None

VII. REPORTS

- 1. Administrator’s Report (Handout)Sharon A. Spurgeon
- 2. Personnel Committee, June 2, 2014 Mark Gritton
- 3. Facilities Management, June 5, 2014 Bill Lewis
- 4. Skilled Nursing Facility, June 17, 2014 Sandy Beach
- 5. Finance Committee, June 19, 2014Catherine Underwood
 - a. May 2014 Financial Statements/AR Summary Sandra Earls, CFO
 - b. Dietary_Tray Delivery Quote.....Action Item
 - c. FYE 14-15 Operating and Capital Budget.....Action Item



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- d. Finance Department FYE 6-30-15 calendars.....Information
 - e. RHC Physician Recruitment.....Action Item (item entered on 6/19/14)
6. Planning Committee, June 3, 2014.....Sandy M.

VIII. CLOSED SESSION

- 1. Consent Calendar Action Item
 - a. Approval of Minutes May 28, 2014.....Action Item
- 2. Quality Review Report for May 2014.....Sharon A. Spurgeon
- 3. **Old Business:**
 - a. Strategic Relationships and Services (Health and Safety Code §32106(c))
- 4. **New Business:**
 - a. §54956.9 Potential Litigation – Linda Anderson vs. Coalinga Regional Medical Center
 - b. Formation of Executive Compensation Committee

IX. RECONVENE OPEN SESSION.....Closed Session Announcements

X. MEETING

- a. The next regular monthly meeting will be Wednesday, July 30, 2014 at 5:30 p.m.

XI. ADJOURNMENT

Disabled individuals who need special assistance to attend or participate at the Board of Trustees meeting may request assistance by contacting the Administrative office at 1191 Phelps Ave., Coalinga, CA 93210, telephone (559) 935-6562. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible.

If you would like to review or copy writings from the Board of Trustees meeting you may do so at the Administrative office located at 1191 Phelps Ave., Coalinga, CA 93210, during normal business hours.