



**COALINGA REGIONAL MEDICAL CENTER
BOARD OF TRUSTEES**

**Monday, July 28, 2014- 5:30 p.m.
Pavilion Conference East**

AGENDA

MISSION STATEMENT

Coalinga Regional Medical Center Is Committed To Provide Personalized, Quality-Oriented Healthcare Through An Ethically And Fiscally Responsible Service Network, Enhancing The Health Of The People We Serve.

I. CALL TO ORDER

II. DETERMINATION OF QUORUM

III. OPEN SESSION

IV. PUBLIC COMMENTS/PRESENTATION

This section of the meeting is reserved for members of the public to address the Board on any matter not on this agenda but within the jurisdiction of the Board. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker's comment and/or briefly answer questions. Any person addressing the Board will be limited to a maximum of three (3) minutes. At all times, please state your name and address for the record.

V. CONSENT CALENDAR.....Action Item
(All matters under the Consent Calendar will be approved by one motion, unless a Board member requests separate action on a specific item).

- 1. Minutes of Board Meeting: June 19, 2014.....Action Item
- 2. June 2014 Interim Financial Statements
 - a. Warrants/Check Register..... \$1,596, 357.37
 - b. Unpaid Register \$617, 968.74
 - c. Bad Debt Write-offs\$150,016.56
 - d. Charity Write-offs..... \$8,370.69
 - e. Kings Credit Charity Write-offs\$-
 - f. Rural Health Clinic Charity Write-offs\$-
- 3. Medical Executive Committee Recommendations: July 8, 2014
 - a. Re-appointments.....Action Item
 - 1. Larry Scottt, DPM-Podiatry
 - b. Initial Appointment.....Action Item
 - 1. Ghufran Syed, MD-Emergency Medicine
 - 2. Benjamin Stone, DO-Emergency Medicine
 - 3. George W. Woods, JR., MD-Tele-Psychiatry
 - c. Performance Improvement/Quality Assurance Matrix.....Action Item
 - d. Safety Manual Policies and Procedures Reviewed.....Action Item
 - 1. SM 001 Policy Statement on Safety Management
 - 2. SM002 Safety management Plan



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3. SM004 Responsibilities of Safety Committee
 4. SM202 Fire Safety Evacuation of Patients
 5. SM203 Fire Safety Administrative and Business Office
 6. SM 204 Fire Safety Nursing Department
 7. SM 205 Fire Safety Radiology Department
 8. SM 206 Fire Safety Dietary Department
 9. SM208 Fire Safety Housekeeping Department
 10. SM210 Fire Safety Purchasing Department
 11. SM211 Fire Safety Medical Records
 12. SM212 Fire Safety Admitting-PBX
 13. SM301 Medical Waste
 14. SM401Exposure Control
 15. SM501Ergonomics
 16. SM IIPP_Appendix A_SM 104
 17. SM IIP_Appendix B_Summary of IIP and Quiz
 18. SM IIPP_Injury and Illness Prevention Program
- e. Pharmacy Policies and Procedures Reviewed.....Action Item
1. 400.13 Performance Evaluation
 2. 400.17 Committees and Meetings
 3. 400.22 Formulary Medication Listing
 4. 400.26 Multi Dose vials
 5. 400.27 Dispensing of Non Formulary Drugs
 6. 400.38 Conscious Sedation
 7. 400.39 Drug Therapy Monitoring
 8. 400.42 Amphotericin
 9. 400.43 Lidocaine Infusions
 10. 400.44 Insulin Infusions
 11. 400.46 Dopamine Infusions
 12. 400.47 Adenocard
 13. 400.48 Heparin Infusions



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- f. Human Resources Policies and Procedures Reviewed.....Action Item
 - 1. 800.036 Leave of Absence
 - 2. 800.038 Reduction in Workforce
 - 3. 800.039 Educational Assistance
 - 4. 800.040 Introductory Period
 - 5. 800.041 Arrest Records
 - 6. 800.042 Smoke Free
 - 7. 800.43 Time Off to Vote
 - 8. 800.044 Records Retention
 - 9. 800.45 Outside Employment
 - 10. Educational Assistance Request

VI. NEW BUSINESS

- 1. None

VII. REPORTS

- 1. Administrator’s Report (Handout)Sharon A. Spurgeon
- 2. Personnel Committee, July 7, 2014..... Mark Gritton
- 3. Facilities Management, July 3, 2014..... Bill Lewis
- 4. Skilled Nursing Facility, July 15, 2014..... Sandy Beach
- 5. Finance Committee, July 24, 2014.....Catherine Underwood
 - a. June 2014 Financial Statements/AR Summary Sandra Earls, CFO
- 6. Planning Committee, July 10, 2014.....Sandy M.

VIII. CLOSED SESSION

- 1. Consent Calendar Action Item
 - a. Approval of Minutes June 19, 2014.....Action Item
- 2. Quality Review Report for June 2014.....Sharon A. Spurgeon
- 3. Old Business:
 - a. None
- 4. New Business:
 - a. None



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IX. RECONVENE OPEN SESSION.....Closed Session Announcements

X. MEETING

- a. The next regular monthly meeting will be Wednesday, August 27, 2014 at 5:30 p.m.

XI. ADJOURNMENT

Disabled individuals who need special assistance to attend or participate at the Board of Trustees meeting may request assistance by contacting the Administrative office at 1191 Phelps Ave., Coalinga, CA 93210, telephone (559) 935-6562. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible.

If you would like to review or copy writings from the Board of Trustees meeting you may do so at the Administrative office located at 1191 Phelps Ave., Coalinga, CA 93210, during normal business hours.