



**COALINGA REGIONAL MEDICAL CENTER  
BOARD OF TRUSTEES**

**Wednesday, August 26, 2015- 5:30 p.m.  
Pavilion Conference East**

**AGENDA**

**MISSION STATEMENT**

*Coalinga Regional Medical Center Is Committed To Provide Personalized, Quality-Oriented Healthcare Through An Ethically And Fiscally Responsible Service Network, Enhancing The Health Of The People We Serve.*

**I. CALL TO ORDER**

**II. DETERMINATION OF QUORUM**

**III. OPEN SESSION**

**IV. PUBLIC COMMENTS/PRESENTATION**

This section of the meeting is reserved for members of the public to address the Board on any matter not on this agenda but within the jurisdiction of the Board. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker's comment and/or briefly answer questions. Any person addressing the Board will be limited to a maximum of three (3) minutes. At all times, please state your name and address for the record.

**V. CONSENT CALENDAR.....Action Item**  
*(All matters under the Consent Calendar will be approved by one motion, unless a Board member requests separate action on a specific item).*

- 1. Minutes of Board Meeting: July 29, 2015.....Action Item
- 2. June 2015 Interim Financial Statements.....Action Item
  - a. Warrants/Check Register ..... \$1,738,110.41
  - b. Unpaid Register ..... \$514,135.17
  - c. Bad Debt Write-offs .....\$101,297.37
  - d. Charity Write-offs ..... \$693.10
  - e. Kings Credit Charity Write-offs ..... \$4,182.94
  - f. Rural Health Clinic Charity Write-offs .....\$-
- 3. Medical Executive Committee Recommendations: August 11, 2015
  - a. Re-appointments.....Action Item
    - 1. George Woods, MD-Telepsych
  - b. Initial Appointment.....Action Item
    - 1. Jon Fong, DO-Emergency Medicine
    - 2. Frank Welte, MD-Teleradiology
  - c. Performance Improvement/Quality Assurance Matrix.....Action Item
  - d. Maintenance Department Policies and Procedures.....Action Item
    - 1. 30.26 Failure of Essential Equipment
    - 2. 30.27 Daily Maintenance Operating Policy
    - 3. 30.28 Environmental Safety Tours
    - 4. 30.29 Above Ceiling Permit
    - 5. 30.30 Decorations Policy



**COALINGA REGIONAL MEDICAL CENTER  
BOARD OF TRUSTEES**

**Wednesday, August 26, 2015- 5:30 p.m.  
Pavilion Conference East**

**AGENDA**

**MISSION STATEMENT**

*Coalinga Regional Medical Center Is Committed To Provide Personalized, Quality-Oriented Healthcare Through An Ethically And Fiscally Responsible Service Network, Enhancing The Health Of The People We Serve.*

- e. IT Department Policies and Procedures.....Action Item
  - 1. 80.01 Computer Equipment Management and Acquisition
  - 2. 80.02 E-Mail
  - 3. 80.03 Employment Password
  - 4. 80.04 Healthland and Windows User Password reset policy
  - 5. 80.05 Software
  - 6. 80.06 Internet Access Policy
  - 7. 80.07 Office Move Policy
  - 8. 80.08 Retired Computer Hard Drive Destruction
  - 9. 80.09 Imaging Computers

**VI. NEW BUSINESS**

- 1. Admitting Department Manager Introduction/Presentation.....Informational Item

**VII. REPORTS**

- 1. Administrator’s Report (Handout) .....Sharon A. Spurgeon
- 2. Personnel Committee, August 11, 2015..... Sandy Beach
- 3. Facilities Management, August 6, 2015..... Bill Lewis
- 4. Skilled Nursing Facility, August 18, 2015..... Charles Douglas
- 5. Finance Committee, August 20, 2015.....Catherine Underwood/Sandra Earls, CFO
  - a. June 2015 Financial Statements/AR Summary ..... Action Item
  - b. Additional Coder Agreement.....Action Item
  - c. IT Report and Summary For July 2015.....Informational Item
- 6. Planning Committee, August 11, 2015..... Sandy M.

**VIII. CLOSED SESSION**

- 1. Consent Calendar ..... Action Item
  - a. Approval of Minutes July 29, 2015.....Action Item
- 2. Quality Review Report for July 2015.....Sharon A. Spurgeon
- 3. Old Business:
  - a. None
- 4. New Business:
  - a. None



**COALINGA REGIONAL MEDICAL CENTER  
BOARD OF TRUSTEES**

**Wednesday, August 26, 2015- 5:30 p.m.  
Pavilion Conference East**

**AGENDA**

**MISSION STATEMENT**

*Coalinga Regional Medical Center Is Committed To Provide Personalized, Quality-Oriented Healthcare Through An Ethically And Fiscally Responsible Service Network, Enhancing The Health Of The People We Serve.*

**IX. RECONVENE OPEN SESSION** .....Closed Session Announcements

**X. MEETING**

a. The next regular monthly meeting will be Monday, September 28, 2015 at 5:30 p.m.

**XI. ADJOURNMENT**

*Disabled individuals who need special assistance to attend or participate at the Board of Trustees meeting may request assistance by contacting the Administrative office at 1191 Phelps Ave., Coalinga, CA 93210, telephone (559) 935-6562. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible.*

*If you would like to review or copy writings from the Board of Trustees meeting you may do so at the Administrative office located at 1191 Phelps Ave., Coalinga, CA 93210, during normal business hours.*