



**COALINGA REGIONAL MEDICAL CENTER  
BOARD OF TRUSTEES**

**Wednesday, August 31, 2016- 5:00 p.m.  
Pavilion Ground Floor Level Board Room**

**AGENDA**

**MISSION STATEMENT**

*Coalinga Regional Medical Center Is Committed To Provide Personalized, Quality-Oriented Healthcare Through An Ethically And Fiscally Responsible Service Network, Enhancing The Health Of The People We Serve.*

**I. CALL TO ORDER**

**II. DETERMINATION OF QUORUM**

**III. OPEN SESSION**

**IV. PUBLIC COMMENTS/PRESENTATION**

This section of the meeting is reserved for members of the public to address the Board on any matter not on this agenda but within the jurisdiction of the Board. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker’s comment and/or briefly answer questions. Any person addressing the Board will be limited to a maximum of three (3) minutes. At all times, please state your name and address for the record.

**V. CONSENT CALENDAR.....Action Item**  
*(All matters under the Consent Calendar will be approved by one motion, unless a Board member requests separate action on a specific item).*

- 1. Minutes of Board Meeting: July 27, 2016 .....Action Item
- 2. June 2016 Interim Financial Statements.....Action Item
  - a. Warrants/Check Register ..... \$1,706,231.06
  - b. Unpaid Register ..... \$897,174.00
  - c. Bad Debt Write-offs ..... \$4,979.60
  - d. Charity Write-offs ..... \$3,859.00
  - e. Kings Credit Charity Write-offs ..... \$-
  - f. Rural Health Clinic Charity Write-offs ..... \$-
- 3. Medical Executive Committee Recommendations: August 9, 2016
  - a. Re-appointments.....Action Item
    - 1. Nils Tanaka MD-Emergency Medicine-Extension of 30 Days (effective August 31<sup>st</sup>-September 30<sup>th</sup>)
    - 2. Frank Welte MD-Teleradiology-Extension of 30 Days (effective August 31s-September 30<sup>th</sup>)-Pending References
    - 3. Jon Fong DO-Emergency Medicine-Extension of 30 Days
  - b. Performance Improvement/Quality Assurance Matrix .....Action Item
  - c. Policies and Procedures Reviewed.....Action Item
    - 1. Dietary Department
      - a. 40.91 Material Safety Data Sheet
    - 2. Radiology Department
      - a. 600.3 CT Dose Event Reporting
      - b. 600.14 Recording CT Dose



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- c. 600.11 Hours and Type of Service
- d. 600.16 Release of Information
- e. 600.13 Review of Diagnostic Images

d. Medical Staff

- 1. CME Attestation Statement.....Action Item
- 2. Medical Staff ByLaws\_Page 20 Modified.....Action Item

**VI. NEW BUSINESS**

- 1. Ally Loan Resolution.....Action Item

**VII. REPORTS**

- 1. Administrator’s Report (Handout) .....Sharon A. Spurgeon
- 2. Personnel Committee, August 9 2016.....Sandy Beach
- 3. Facilities Management, August 11, 2016..... Bill Lewis
  - a. Facility Dude Report .....Informational Only
- 4. Skilled Nursing Facility, August 16, 2016..... Charles Douglas
- 5. Finance Committee, August 25, 2016 .....Catherine Underwood/Sandra Earls, CFO
  - a. June 2016 Financial Statements/AR Summary ..... Action Item
  - b. The Disposal of Equipment.....Action Item
  - c. Audit Engagement Letter.....Action Item
  - d. 3M Encoder Costs.....Action Item
  - e. IT Report and Summary July 2016.....Deferred
- 6. Planning Committee, August 16, 2016..... Sandy M.

**VIII. CLOSED SESSION**

- 1. Consent Calendar .....Action Item
  - a. Approval of Minutes July 27, 2016.....Action Item
- 2. Quality Review Report for July 2016.....Sharon A. Spurgeon
- 3. Old Business:
  - a. None
- 4. New Business:
  - a. None

**IX. RECONVENE OPEN SESSION** .....Closed Session Announcements

**X. MEETING**

- a. The next regular monthly meeting will be Monday, September 26, 2016, at 5:00 p.m.



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**XI. ADJOURNMENT**

*Disabled individuals who need special assistance to attend or participate at the Board of Trustees meeting may request assistance by contacting the Administrative office at 1191 Phelps Ave., Coalinga, CA 93210, telephone (559) 935-6562. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible.*

*If you would like to review or copy writings from the Board of Trustees meeting you may do so at the Administrative office located at 1191 Phelps Ave., Coalinga, CA 93210, during normal business hours.*