



**COALINGA REGIONAL MEDICAL CENTER  
BOARD OF TRUSTEES**

**Monday, September 26, 2016- 5:00 p.m.  
Pavilion Ground Floor Level Board Room**

**AGENDA**

**MISSION STATEMENT**

*Coalinga Regional Medical Center Is Committed To Provide Personalized, Quality-Oriented Healthcare Through An Ethically And Fiscally Responsible Service Network, Enhancing The Health Of The People We Serve.*

**I. CALL TO ORDER**

**II. DETERMINATION OF QUORUM**

**III. OPEN SESSION**

**IV. PUBLIC COMMENTS/PRESENTATION**

This section of the meeting is reserved for members of the public to address the Board on any matter not on this agenda but within the jurisdiction of the Board. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker’s comment and/or briefly answer questions. Any person addressing the Board will be limited to a maximum of three (3) minutes. At all times, please state your name and address for the record.

**V. CONSENT CALENDAR.....Action Item**  
*(All matters under the Consent Calendar will be approved by one motion, unless a Board member requests separate action on a specific item).*

1. Minutes of Board Meeting: August 31, 2016 .....Action Item
2. July 2016 Interim Financial Statements.....Action Item
  - a. Warrants/Check Register ..... \$2,007,627.24
  - b. Unpaid Register ..... \$871,966.00
  - c. Bad Debt Write-offs ..... \$54,234.02
  - d. Charity Write-offs ..... \$4,475.25
  - e. Kings Credit Charity Write-offs ..... \$-
  - f. Rural Health Clinic Charity Write-offs ..... \$-
3. Medical Executive Committee Recommendations: September 12, 2016
  - a. Reappointments.....Action Item
    - a. Nils Tanaka, MD-Emergency Medicine
    - b. Frank Welte, MD-Teleradiologist
    - c. Leonel Apodaca, MD-Internal Medicine
    - d. Michelle Thomas, MD-Emergency Medicine (Extension of Privileges for 30 days effective September 30<sup>th</sup>).
    - e. Timothy Watson, MD-Radiology (Extension of Privileges for 30 days effective September 30<sup>th</sup>)
  - b. Reappointments Expiring.....Informational Only
    1. Emergency Medicine Privileges
      - a. Jon Fong, DO-Privileges will expire 9/30/16 (voluntary resignation)
      - b. David Beato, MD-Privileges will expire 9/30/16 (voluntary resignation)



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- c. Paul Wesley, MD-Privileges will expire 9/30/16 (voluntary resignation)
- c. Initial Appointments.....Action Item
  - a. Alan G. Pratt, MD-Teleradiologist
  - b. Robert Paul Henry, MD-Teleradiologist
- d. Performance Improvement/Quality Assurance Matrix .....Action Item
- e. Policies and Procedures Reviewed.....Action Item

Radiology Department (Review of Policies)

- 600.20 Employee Conduct
- 600.22 Inmate Care
- 600.42 Invasive Procedures
- 60050 Teleradiology of Exams
- 600.52 IVP
- 600.55 Myelogram
- 600.56 Shoulder Arthrogram
- 600.57 MRI Shoulder Arthrogram
- 600.64 Add Mammo Views Guideline
- 600.65 Mammo Image Request
- 600.66 General Guidelines for Mammo
- 600.68 Screening Mammo Criteria
- 600.69 Mammo Tech Restrictions
- 600.85 PACS System Failure

Emergency Department (New)

- 200.10057 Adult Patient Overdose
- Overdose ED Protocol

Pharmacy Department (Review of Policies)

- 200.100.28 Pain Assessment
- 200.200.29 Medication Administration Standards
- 400.2 Obtaining Non-Formulary
- 400.100 Automatic Stop Orders
- 400.101 Potassium Administration



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- 400.102 Medication Orders
- 400.103 Approved and Unapproved Abbreviations
- 400.106 Controlled Substances DEA Form 222
- 400.107 Controlled Substances at Discharge
- 400.111 Controlled Substance Return to Pharmacy
- 400.112 Authorized Staff to Administer Medications
- 400.113 Administration of Meds
- 400.114 Medication Storage
- 400.115 Pharmacy Charges
- 400.119 Receiving and Storage of Controlled Meds
- 400.122 Emergency Crash Carts
- 400.126 Admixing By RN
- 400.133 Malignant Hyperthermia
- 400.227 High Alert High Risk Medication

Infection Control Department (Review of Policies)

- 85.1002 Statement of Authority
- 85.1003 Introduction
- 85.1005 Antimicrobial Stewardship
- 85.1006 Infection Control Committee
- 85.1010 Scope of Service

**VI. NEW BUSINESS**

- 1. None

**VII. REPORTS**

- 1. Administrator’s Report (Handout) .....Sharon A. Spurgeon
- 2. Personnel Committee, September 13, 2016 .....Sandy Beach
- 3. Facilities Management, September 8, 2016 ..... Bill Lewis
  - a. Facility Dude Report .....Informational Only
- 4. Skilled Nursing Facility, September 20, 2016 ..... Bill Lewis
- 5. Finance Committee, September 22, 2016 .....Catherine Underwood/Sandra Earls, CFO
  - a. July 2016 Financial Statements/AR Summary ..... Action Item
  - b. Policies and Procedures Reviewed.....Action Item
    - 1. 40.390 Cash Resident Trust



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- 2. 40.392 Cash Resident Trust Activity
- 3. 40.394 Cash Resident Month End
- c. IT Report and Summary July 2016 and August 2016.....Deferred
- 6. Planning Committee, September 20, 2016 ..... Sandy M.
  - 1. Joint Powers Agreement-Alpha Fund and BETA Healthcare Group
  - 2. ACHD Working Group Recommendations
  - 3. Allen Property Easement

**VIII. CLOSED SESSION**

- 1. Consent Calendar .....Action Item
  - a. Approval of Minutes August 31, 2016.....Action Item
- 2. Quality Review Report for August 2016.....Sharon A. Spurgeon
- 3. Old Business:
  - a. None
- 4. New Business:
  - a. None

**IX. RECONVENE OPEN SESSION** .....Closed Session Announcements

**X. MEETING**

- a. The next regular monthly meeting will be Wednesday, October 26, 2016, at 5:00 p.m.

**XI. ADJOURNMENT**

*Disabled individuals who need special assistance to attend or participate at the Board of Trustees meeting may request assistance by contacting the Administrative office at 1191 Phelps Ave., Coalinga, CA 93210, telephone (559) 935-6562. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible.*

*If you would like to review or copy writings from the Board of Trustees meeting you may do so at the Administrative office located at 1191 Phelps Ave., Coalinga, CA 93210, during normal business hours.*