



**COALINGA REGIONAL MEDICAL CENTER
BOARD OF TRUSTEES**

**Wednesday, December 21, 2016- 5:00 p.m.
Pavilion Ground Floor Level Board Room**

AGENDA

MISSION STATEMENT

Coalinga Regional Medical Center Is Committed To Provide Personalized, Quality-Oriented Healthcare Through An Ethically And Fiscally Responsible Service Network, Enhancing The Health Of The People We Serve.

I. CALL TO ORDER

II. DETERMINATION OF QUORUM

III. OPEN SESSION

IV. PUBLIC COMMENTS/PRESENTATION

This section of the meeting is reserved for members of the public to address the Board on any matter not on this agenda but within the jurisdiction of the Board. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker’s comment and/or briefly answer questions. Any person addressing the Board will be limited to a maximum of three (3) minutes. At all times, please state your name and address for the record.

V. CONSENT CALENDAR.....Action Item
(All matters under the Consent Calendar will be approved by one motion, unless a Board member requests separate action on a specific item).

- 1. Minutes of Board Meeting: November 30, 2016Action Item
- 2. November 2016 Interim Financial Statements.....Action Item
 - a. Warrants/Check Register \$
 - b. Unpaid Register \$
 - c. Bad Debt Write-offs \$
 - d. Charity Write-offs \$
 - e. Kings Credit Charity Write-offs \$
 - f. Rural Health Clinic Charity Write-offs \$
- 3. Medical Executive Committee Recommendations: December 13, 2016
 - a. Reappointments.....Action Item
 - a. None
 - b. Initial Appointments.....Action Item
 - a. Adam Hecht, MD-Teleradiology
 - b. Cristina Cavazos, MD-Teleradiology
 - c. David Cheyney, MD-Teleradiology
 - d. Scott Kerns, MD-Teleradiology
 - c. Resignations.....Action Item
 - a. Daniel Merges, MD-Emergency Medicine (effective date: 11/8/16)
 - d. Performance Improvement/Quality Assurance MatrixAction Item



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e. Policies and Procedures Reviewed.....Action Item

Skilled Nursing Facility Department (Review of Policies)

700.32 Auxillary Temperatures

700.14 Allergies

700.16 Ambulation

700.24 Appointments and Transportation

700.28 After Leave Assessment

Infection Control Department (Review of Policies)

85.4034 Medical Waste Management Plan

Dietary (Review)

40.132 Training/Orientation

Pharmacy Department (Review of Policies)

400.109 Controlled Substances Inventory

400.110 Controlled Substance Discrepancy

400.117 Loan and Borrow of Meds

400.118 Ordering Controlled Meds

400.121 Medications Returns

400.124 Patient Discharge Medication

400.130 Outdate Control

400.131 Recalled Products

400.132 Unit Inspections

400.135 Home Med Use

400.200 Pyxis Authorized Access & Privileges

400.202 Procedures for Privileges

400.205 Pyxis Medication Removal

400.206 Entering Patient Information

400.207 Returning Medications

400.208 Guidelines for Discrepancies

400.209 Stock Replenishment & Stock Inventory Level

400.212 Pyxis Problem Solving



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- 400.216 Archiving Pyxis Data
- 400.219 Pharmaceutical Theft Impairment
- 400.220 Delivery of Drugs
- 400.221 Pharmacy Personnel Duties and Regulations
- 400.222 Pharmacy Record Keeping Requirements
- 400.224 Patient Confidentiality
- 400.225 Temporary Absence of Pharmacist
- 400.26 Multi-dose vials
- 400.125 Range Orders
- 400.138 Adverse Drug Reactions Adverse Drug Events
- 400.214 Pyxis Charges and Credits

VI. NEW BUSINESS

- 1. Rick Jackson, TCA Partners (Audited Financial Statements for 6-30-16).....Informational Item
- 2. Board Re-Organization.....Sandy Beach

VII. REPORTS

- 1. Administrator’s Report (Handout)Sharon A. Spurgeon
- 2. Personnel Committee, December 13, 2016Sandy Beach
- 3. Facilities Management, December 8, 2016Diane Gramse
 - a. Facility Dude ReportInformational Only
- 4. Skilled Nursing Facility, December 20, 2016 Charles Douglas
- 5. Finance Committee, December 20, 2016Catherine Underwood/Sandra Earls, CFO
 - a. November 2016 Financial Statements/AR SummaryAction Item
 - b. IT Report and Summary November 2016.....Informational Item
- 6. Planning Committee, December 13, 2016..... Sandy M.

VIII. CLOSED SESSION

- 1. Consent CalendarAction Item
 - a. Approval of Minutes November 30, 2016.....Action Item
- 2. Quality Review Report for November 2016.....Rob Malone, RN
- 3. Old Business:
 - a. None

NOTE: NON-RETRIEVABLE INFORMATION



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- 4. New Business:
 - a. None

IX. RECONVENE OPEN SESSIONClosed Session Announcements

X. MEETING

- a. The next regular monthly meeting will be Wednesday, January 25, 2017, at 5:00 p.m.

XI. ADJOURNMENT

Disabled individuals who need special assistance to attend or participate at the Board of Trustees meeting may request assistance by contacting the Administrative office at 1191 Phelps Ave., Coalinga, CA 93210, telephone (559) 935-6562. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible.

If you would like to review or copy writings from the Board of Trustees meeting you may do so at the Administrative office located at 1191 Phelps Ave., Coalinga, CA 93210, during normal business hours.