



**COALINGA REGIONAL MEDICAL CENTER  
BOARD OF TRUSTEES**

**Wednesday, January 25, 2017- 5:00 p.m.  
Pavilion Ground Floor Level Board Room**

**AGENDA**

**MISSION STATEMENT**

*Coalinga Regional Medical Center Is Committed To Provide Personalized, Quality-Oriented Healthcare Through An Ethically And Fiscally Responsible Service Network, Enhancing The Health Of The People We Serve.*

**I. CALL TO ORDER**

**II. DETERMINATION OF QUORUM**

**III. OPEN SESSION**

**IV. PUBLIC COMMENTS/PRESENTATION**

This section of the meeting is reserved for members of the public to address the Board on any matter not on this agenda but within the jurisdiction of the Board. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker’s comment and/or briefly answer questions. Any person addressing the Board will be limited to a maximum of three (3) minutes. At all times, please state your name and address for the record.

**V. CONSENT CALENDAR.....Action Item**  
*(All matters under the Consent Calendar will be approved by one motion, unless a Board member requests separate action on a specific item).*

1. Minutes of Board Meeting: December 21, 2016 .....Action Item
2. December 2016 Interim Financial Statements.....Action Item
  - a. Warrants/Check Register..... \$1,892,197.69
  - b. Unpaid Register ..... \$994,224.82
  - c. Bad Debt Write-offs .....\$34,910.50
  - d. Charity Write-offs .....\$-
  - e. Kings Credit Charity Write-offs ..... \$4,366.93
  - f. Rural Health Clinic Charity Write-offs .....\$-
3. Medical Executive Committee Recommendations: January 10, 2017
  - a. Reappointments.....Action Item
    - a. None
  - b. Initial Appointments.....Action Item
    - a. Derek M. Burnett, MD (RHC Clinic)
  - c. Performance Improvement/Quality Assurance Matrix .....Action Item
  - d. Policies and Procedures Reviewed.....Action Item
    - Dietary Department (Review of Policies)
      - 40.70 Food Safety and Sanitation
    - Infection Control Department (Review of Policies)
      - 85.4009 N-95 Fit Testing



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**VI. NEW BUSINESS**

- 1. None

**VII. REPORTS**

- 1. Administrator’s Report (Handout) .....Sharon A. Spurgeon
- 2. Personnel Committee, January 10, 2017 ..... Sandy Beach
- 3. Facilities Management, January 12, 2017 .....Catherine Underwood
  - a. Facility Dude Report .....Informational Only
- 4. Skilled Nursing Facility, January 17, 2017 ..... Charles Douglas
- 5. Finance Committee, January 19, 2017 .....Catherine Underwood/Sandra Earls, CFO
  - a. MediCare Worksheet S-10 Training Proposal.....Action Item
  - b. December 2016 Financial Statements/AR Summary .....Action Item
  - c. IT Report and Summary December 2016.....Informational Item
- 6. Planning Committee, January 17, 2017..... Sandy M.

**VIII. CLOSED SESSION**

- 1. Consent Calendar ..... Action Item
  - a. Approval of Minutes December 21, 2016.....Action Item
- 2. Quality Review Report for December 2016.....Rob Malone, RN
- 3. Old Business:
  - a. None
- 4. New Business:
  - a. None

**IX. RECONVENE OPEN SESSION** .....Closed Session Announcements

**X. MEETING**

- a. The next regular monthly meeting will be Wednesday, February 22, 2017, at 5:00 p.m

**XI. ADJOURNMENT**

*Disabled individuals who need special assistance to attend or participate at the Board of Trustees meeting may request assistance by contacting the Administrative office at 1191 Phelps Ave., Coalinga, CA 93210, telephone (559) 935-6562. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible.*

*If you would like to review or copy writings from the Board of Trustees meeting you may do so at the Administrative office located at 1191 Phelps Ave., Coalinga, CA 93210, during normal business hours.*