



**COALINGA REGIONAL MEDICAL CENTER
BOARD OF TRUSTEES**

**Wednesday, May 31, 2017- 5:00 p.m.
Pavilion Ground Floor Level Board Room**

AGENDA

MISSION STATEMENT

Coalinga Regional Medical Center Is Committed To Provide Personalized, Quality-Oriented Healthcare Through An Ethically And Fiscally Responsible Service Network, Enhancing The Health Of The People We Serve.

I. CALL TO ORDER

II. DETERMINATION OF QUORUM

III. OPEN SESSION

IV. PUBLIC COMMENTS/PRESENTATION

This section of the meeting is reserved for members of the public to address the Board on any matter not on this agenda but within the jurisdiction of the Board. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker’s comment and/or briefly answer questions. Any person addressing the Board will be limited to a maximum of three (3) minutes.

V. CONSENT CALENDAR.....Action Item
(All matters under the Consent Calendar will be approved by one motion, unless a Board member requests separate action on a specific item).

1. Minutes of Board Meeting: April 26, 2017Action Item
2. April 2017 Interim Financial Statements.....Action Item
 - a. Warrants/Check Register..... \$1,877,250.18
 - b. Unpaid Register \$1,234,693.65
 - c. Bad Debt Write-offs\$12,916.63
 - d. Charity Write-offs \$137.80
 - e. Kings Credit Charity Write-offs.....\$-
 - f. Rural Health Clinic Charity Write-offs\$-
3. Medical Executive Committee Recommendations: May 9, 2017
 - a. Reappointments.....Action Item
 - a. Kenneth Smith, MD-Emergency Medicine
 - b. Sydney Supit, MD -Emergency Medicine
 - c. Samuel Slishman, MD-Emergency Medicine
 - d. Lymar Bik, MD-Internal Medicine
 - e. Kevin McDonnell-Teleradiology
 - b. Voluntary Resignations.....Action Item
 - a. Marc Bracy, MD-Emergency Medicine
 - c. Change of Status.....Action Item
 - a. Lymar Bik, MD
 - i. Requests to change Privileges from Active to Courtesy Status effective August 11, 2017.



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- ii. Requests to terminate On Call Agreement effective August 12, 2017
- d. Performance Improvement/Quality Assurance MatrixAction Item
- e. Policies and Procedures Reviewed.....Action Item
 - a. HIM Department (Review of Policies)
 - 60.2 Retention of Records
 - 60.3 Departmental Structure Chart
 - 60.16 Release of Health Information
 - 60.16a ROI Fees
 - 60.18 IP-OBS Health Records Completion
 - 60.19 Inappropriate Health Record Documentation
 - 60.20 Health Record Availability
 - 60.23 Emergency Room Record Assembly
 - 60.24 Inpatient-Observation Record Assembly
 - 60.25 Inpatient Physician Deficiency List Form
 - 60.27 Inpatient-Observation patient Concurrent Audit Log
 - 60.28 Medical Staff Ongoing Practice Management
 - 60.32 Abbreviations
 - 60.32 Attachment A-Allowable Abbreviations
 - 60.32 Attachment B-Error prone abbreviations
 - 60.34 Incomplete Record Memo
 - 60.34 Incomplete Records
 - 60.35 Coding Guidelines
 - 60.36 Attachment A-Physician Query Form
 - 60.36 Physician Query Process
 - b. Emergency Department (Review of Policies)
 - 200.200.24 Admission from ED
 - 200.200.36 Shift Report
 - c. Physical Therapy Department (Review of Policies)
 - 1200.00 Ergonomics

VI. NEW BUSINESS

- 1. None

VII. REPORTS

- 1. Administrator’s Report.....Sharon A. Spurgeon
- 2. Personnel Committee, May 10, 2017Sandy Beach
- 3. Facilities Management, May 10, 2017Diane Gramse
 - a. Facility Dude Report-April 2017Informational Only
- 4. Skilled Nursing Facility, May 22, 2017 Charles Douglas



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- 5. Finance Committee, May 25, 2017 Catherine Underwood/Sandra Earls, CFO
 - a. April 2017 Financial Statements/AR SummaryAction Item
 - b. IT Report/Summary April 2017.....Informational Only

- 6. Planning Committee, May 24, 2017..... Sandy McGlothlin
 - a. ACHD Amended and Restated Association ByLaws Review and Election Materials.....Action Item
 - 1. Amended and Restated ByLaws (Red Line Version)
 - 2. ACHD Ballot

VIII. CLOSED SESSION

- 1. Consent CalendarAction Item
 - a. Approval of Minutes April 26, 2017.....Action Item
- 2. Quality Review Report for April 2017.....Rob Malone, RN
- 3. Old Business:
 - a. None
- 4. New Business:
 - a. None

IX. RECONVENE OPEN SESSIONClosed Session Announcements

X. MEETING

- a. The next regular monthly meeting will be Wednesday, June 28, 2017, at 5:00 p.m

XI. ADJOURNMENT

Disabled individuals who need special assistance to attend or participate at the Board of Trustees meeting may request assistance by contacting the Administrative office at 1191 Phelps Ave., Coalinga, CA 93210, telephone (559) 935-6562. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible.

If you would like to review or copy writings from the Board of Trustees meeting you may do so at the Administrative office located at 1191 Phelps Ave., Coalinga, CA 93210, during normal business hours.