



**COALINGA REGIONAL MEDICAL CENTER
BOARD OF TRUSTEES**

**Wednesday, June 28, 2017- 5:00 p.m.
Pavilion West Conference Room**

AGENDA

MISSION STATEMENT

Coalinga Regional Medical Center Is Committed To Provide Personalized, Quality-Oriented Healthcare Through An Ethically And Fiscally Responsible Service Network, Enhancing The Health Of The People We Serve.

I. CALL TO ORDER

II. DETERMINATION OF QUORUM

III. OPEN SESSION

IV. PUBLIC COMMENTS/PRESENTATION

This section of the meeting is reserved for members of the public to address the Board on any matter not on this agenda but within the jurisdiction of the Board. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker’s comment and/or briefly answer questions. Any person addressing the Board will be limited to a maximum of three (3) minutes.

V. CONSENT CALENDAR.....Action Item
(All matters under the Consent Calendar will be approved by one motion, unless a Board member requests separate action on a specific item).

- 1. Minutes of Board Meeting: May 31, 2017Action Item
- 2. May 2017 Interim Financial Statements.....Action Item
 - a. Warrants/Check Register..... \$
 - b. Unpaid Register \$
 - c. Bad Debt Write-offs \$
 - d. Charity Write-offs \$
 - e. Kings Credit Charity Write-offs \$
 - f. Rural Health Clinic Charity Write-offs \$
- 3. Medical Executive Committee Recommendations: June 13, 2017
 - a. Initial Appointment.....Action Item
 - a. Mark Herold Miller, MD-Teleradiology
 - b. Performance Improvement/Quality Assurance MatrixAction Item
 - c. Policies and Procedures Reviewed.....Action Item
 - a. ER/Maintenance Department (Review of Policies)
31.0 Management Plan
31.14 Emergency Operations Plan
 - b. Pharmacy Department (Review of Policies)
400.116 Override Medication Groups
 - c. Incident Accident Report/HR Personnel (Review of Policies)
-Revised Form



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d. Skilled Nursing Facility Department (Review of Policies)

- 700.33 Giving a backrub
- 700.52 Inventory of Personal Belongings
- 702.18 Electronic Charting
- 702.19 Documentation of Medication Administration
- 702.17 Accepting Delivery of Medications
- 701.30 Controlled Medications/Administration
- 700.53 Blood Sugar Check
- 701.84 Safe Patient Handling
- 701.24 Medication Administration Schedule
- 702.09 Post Mortem Care
- 700.65 Care Plan-Preliminary
- 700.73 Change in resident condition/status
- 700.64 Answering call lights

e. Food and Nutrition Services Department (Review of Policies)

- 40.97 Cleaning Instructions: Cutting Boards
- 40.109 Cleaning Instructions: Refrigerators
- 40.127 Malfunctions and Repairs
- 50.7 Emergency Room Patient Trays
- 50.17 Bringing Food from home or outside sources

- Food and Nutrition Services Manual-Table of Contents
- Diet Manual (Binder)
- Dietary Policies and Procedure Manual (Binder)
- Pediatric Diet Manual (Binder)

VI. NEW BUSINESS

- 1. Sandy McGlothlin's Resignation.....Action Item
- 2. Board Member Vacancy Information.....Informational Only

VII. REPORTS

- 1. Administrator's Report.....Sharon A. Spurgeon
- 2. Personnel Committee, June 13, 2017Sandy Beach
- 3. Facilities Management, June 8, 2017Sandy Beach
 - a. Facility Dude Report-May 2017Informational Only
- 4. Skilled Nursing Facility, June 20, 2017 Charles Douglas
- 5. Finance Committee, June 27, 2017 Catherine Underwood/Sandra Earls, CFO
 - a. May 2017 Financial Statements/AR SummaryAction Item
 - b. IT Report/Summary May 2017.....Informational Only
 - c. Johnson's Controls Energy Management System.....Action Item
 - 1. Upgrade of Existing Supervisory Controller Quote



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- d. Sanipak.....Action Item
 - 1. Proposal to install Network Upgrade and ICS Replacement Quote
 - 2. Network Diagram
 - e. Sanipak.....Action Item
 - 1. Preventative Maintenance Contract
 - f. MMS.....Action Item
 - 1. Full Service Labor and Parts services contract
 - 2. Refurbished Toshiba Aplio XG Quote
6. Planning Committee, June 20, 2017 Sandy McGlothlin

VIII. CLOSED SESSION

- 1. Consent CalendarAction Item
 - a. Approval of Minutes May 31, 2017.....Action Item
- 2. Quality Review Report for May 2017.....Rob Malone, RN
- 3. Old Business:
 - a. \$54956.9 Pending Litigation –Case Closed
- 4. New Business:
 - a. None

IX. RECONVENE OPEN SESSIONClosed Session Announcements

X. MEETING

- a. The next regular monthly meeting will be Wednesday, July 26, 2017, at 5:00 p.m

XI. ADJOURNMENT

Disabled individuals who need special assistance to attend or participate at the Board of Trustees meeting may request assistance by contacting the Administrative office at 1191 Phelps Ave., Coalinga, CA 93210, telephone (559) 935-6562. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible.

If you would like to review or copy writings from the Board of Trustees meeting you may do so at the Administrative office located at 1191 Phelps Ave., Coalinga, CA 93210, during normal business hours.