



**COALINGA REGIONAL MEDICAL CENTER  
BOARD OF TRUSTEES**

**Wednesday, November 29, 2017- 5:00 p.m.  
Pavilion Ground Floor Level Board Room**

**AGENDA**

**MISSION STATEMENT**

*Coalinga Regional Medical Center Is Committed To Provide Personalized, Quality-Oriented Healthcare Through An Ethically And Fiscally Responsible Service Network, Enhancing The Health Of The People We Serve.*

**I. CALL TO ORDER**

**II. DETERMINATION OF QUORUM**

**III. OPEN SESSION**

**IV. PUBLIC COMMENTS/PRESENTATION**

This section of the meeting is reserved for members of the public to address the Board on any matter not on this agenda but within the jurisdiction of the Board. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker’s comment and/or briefly answer questions. Any person addressing the Board will be limited to a maximum of three (3) minutes.

**V. CONSENT CALENDAR.....Action Item**  
*(All matters under the Consent Calendar will be approved by one motion, unless a Board member requests separate action on a specific item).*

1. Minutes of Board Meeting: October 25, 2017 .....Action Item
2. October 2017 Interim Financial Statements.....Action Item
  - a. Warrants/Check Register ..... \$1,653,660.58
  - b. Unpaid Register ..... \$2,078,166.36
  - c. Bad Debt Write-offs .....\$21,513.02
  - d. Charity Write-offs ..... \$7,838.00
  - e. Kings Credit Charity Write-offs ..... \$831.00
  - f. Rural Health Clinic Charity Write-offs .....\$-
3. Medical Executive Committee Recommendations: November 14, 2017
  - a. Reappointments.....Action Item
    - a. Mark Giovannetti, MD-Teleradiology
  - b. Initial Appointments.....Action Item
    - a. Paul Wesley, MD-Emergency Medicine
    - b. Paul Douglas Cayea, MD-Teleradiology
    - c. David Nege, MD-Emergency Medicine
    - d. Bertina Hooks, MD-Internal Medicine (Hospitalist)
  - c. TEMPORARY PRIVILEGE.....Action Item  
Hospitalists-Internal Medicine:
    - a. Qazi Mohammad Muzaffar Mohsin, MD
    - b. Gurjit Singh Sivia, MD



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- d. Policies and Procedures.....Action Item
  - a. Maintenance Department (Review of Policies)
    - 30.26 Failure of Essential Equipment
    - 70.16 Cleaning ER after Patient/Resident Discharge
    - 70.17 Cleaning Unit after patient/Resident Discharge
    - 70.22 Linen
  - b. HIM Department (Review of Policies)
    - 60.32 Attachment A-Allowable Abbreviations
    - 60.32 Attachment B-Error Prone Abbreviations
    - 60.38 Amendments in the Electronic Health Record
    - 60.39 Deletion and retraction of Ethics in the Health Record
    - 60.40 Patient Rights to amend protected health information  
Patient Request for amendment form
  - c. Nursing Department (Review of Policies)
    - 200.200.96 PICC Care
  - d. RT Department (Review of Policies)
    - 900.112 Code of Ethics
    - 900.113 Extubation
    - 900.114 Spirometry
    - 900.116 Meter Dose Inhaler
    - 900.117 Pulse Oximetry and O2 Titration
    - 900.119 Use of resuscitation bags
    - 900.135 Artificial Airway Cuff Pressure
    - 900.137 Oxygen Therapy
    - 900.138 Portable Suction
  - e. 2000.006 Admission Agreement
  - f. SNF Department (Review of Policies)
    - 702.31 Care Plans/Preliminary
    - 702.30 Resident Council Meetings
    - 702.27 Use of Smoking Apron
    - 702.32 Care Planning/Interdisciplinary Team
    - 701.29 Medication Storage in the Facility
    - 701.63 Pain Management Assessment
    - 702.24 Shampooing Hair
    - 702.26 Care of Fingernails/toenails
    - 701.61 Oxygen Administration
    - 700.77 Changing the residents
    - 700.55 Insulin Injection Administration
    - 700.61 Brush and Combing Hair
    - 700.67 Comprehensive Care Plan
    - 700.45 Bedside Commode: Offering/Removing



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- 700.22 Ear Irrigation
- 700.33 Use of Wander-guard
- 702.23 Activity Evaluation
- 700.58 Bowel and Bladder Training

**VI. NEW BUSINESS**

- 1. None

**VII. REPORTS**

- 1. Administrator’s Report.....Sharon A. Spurgeon
- 2. Personnel Committee, November 14, 2017 ..... Sandy Beach
  - a. 800.018 Classification.....Action Item
- 3. Facilities Management, November 9, 2017 ..... William Lewis
  - a. Facility Dude Report-October 2017.....Informational Only
- 4. Skilled Nursing Facility, November 27, 2017 ..... Charles Douglas
- 5. Finance Committee, November 22, 2017 ..... Catherine Underwood/Sandra Earls, CFO
  - a. October 2017 Financial Statements/AR Summary .....Action Item
  - b. IT Report/Summary October 2017.....Informational Item
- 6. Planning Committee, November 27, 2017 .....Sandy Beach

**VIII. CLOSED SESSION**

- 1. Consent Calendar .....Action Item
  - a. Approval of Minutes October 25, 2017.....Action Item
- 2. Quality Review Report for October 2017.....Sharon A. Spurgeon
- 3. Old Business:
  - a. None
- 4. New Business:
  - a. None

**IX. RECONVENE OPEN SESSION** .....Closed Session Announcements

**X. MEETING**

- a. The next regular monthly meeting will be Wednesday, December 27, 2017, at 5:00 p.m



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**XI. ADJOURNMENT**

*Disabled individuals who need special assistance to attend or participate at the Board of Trustees meeting may request assistance by contacting the Administrative office at 1191 Phelps Ave., Coalinga, CA 93210, telephone (559) 935-6562. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible.*

*If you would like to review or copy writings from the Board of Trustees meeting you may do so at the Administrative office located at 1191 Phelps Ave., Coalinga, CA 93210, during normal business hours.*