



COALINGA REGIONAL MEDICAL CENTER  
BOARD OF TRUSTEES

Wednesday, December 27, 2017- 5:00 p.m.  
Pavilion Ground Floor Level Board Room

AGENDA

MISSION STATEMENT

*Coalinga Regional Medical Center Is Committed To Provide Personalized, Quality-Oriented Healthcare Through An Ethically And Fiscally Responsible Service Network, Enhancing The Health Of The People We Serve.*

I. CALL TO ORDER

II. DETERMINATION OF QUORUM

III. OPEN SESSION

IV. PUBLIC COMMENTS/PRESENTATION

This section of the meeting is reserved for members of the public to address the Board on any matter not on this agenda but within the jurisdiction of the Board. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker’s comment and/or briefly answer questions. Any person addressing the Board will be limited to a maximum of three (3) minutes.

V. CONSENT CALENDAR.....Action Item  
*(All matters under the Consent Calendar will be approved by one motion, unless a Board member requests separate action on a specific item).*

- 1. Minutes of Board Meeting: November 29, 2017 (pg. 4).....Action Item
- 2. November 2017 Interim Financial Statements.....Action Item
  - a. Warrants/Check Register ..... \$1,955,665.63
  - b. Unpaid Register ..... \$2,293,987.79
  - c. Bad Debt Write-offs .....\$150,078.03
  - d. Charity Write-offs ..... \$7,824.39
  - e. Kings Credit Charity Write-offs .....\$-
  - f. Rural Health Clinic Charity Write-offs .....\$-
- 3. Medical Executive Committee Recommendations: December 12, 2017 (pg. 16)
  - a. Reappointments.....Action Item
    - a. David Cheyney, DO
    - b. Cristina Cavazos, MD
    - c. Scott Kerns, MD
    - d. Adam Hecht, MD
  - b. Initial Appointments.....Action Item
    - a. Qazi Mohammad Muzaffar Mohsin, MD-Hospitalist/Internal Medicine
    - b. Gurjit Singh Sivia, MD-Hospitalist/Internal Medicine
  - c. TEMPORARY PRIVILEGES.....Action Item
    - a. Donna Winingham, MD-Radiology (extension of 30 days)



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- d. Policies and Procedures.....Action Item
  - a. Maintenance Department (Review of Policies)
    - 31.14 Emergency Operations Plan
    - 31.81 Earthquake Response Procedure
  - b. IT Department (Review of Policies)
    - 31.732 Business Continuity-Disaster Recovery Plan
  - c. Skilled Nursing Facility (Review of Policies)
    - 702.36 Quality of Life-Accommodation of needs
    - 702.38 Inter-Departmental Notification of Diet
  - d. RT Department (Review of Policies)
    - 900.139 Interdepartmental Relationships
    - 900.140 Purpose and Scope
    - 900.141 Call Back
    - 900.142 Practitioner Competency
    - 900.143 Tracheostomy Care
    - 900.144 Bedside Tracheostomy Tube
    - 900.145 Suctioning of Tracehostomy Tube
    - 900.143 Tracheostomy Tube Change

**VI. NEW BUSINESS**

- 1. CEO/Administrator-Retirement.....Informational Item
- 2. CEO/Administrator Recruitment Proposals.....Action Item
  - a. Hunter Ambrose
  - b. Moore & Associates
- 3. Rick Jackson, TCA Partners (Audited Financial Statements for 6-30-17).....Informational Item

**VII. REPORTS**

- 1. Administrator’s Report.....Sharon A. Spurgeon
- 2. Personnel Committee, December 12, 2017 (pg. 69) .....Sandy Beach
  - a. Revised Ultrasound Job Description.....Action Item
  - b. Loan Tuition Agreement.....Action Item
    - 1. Original Approval Date: April 12, 2016
- 3. Facilities Management, December 14, 2017 (pg. 85)..... William Lewis
  - a. Facility Dude Report-November 2017.....Informational Only
- 4. Skilled Nursing Facility, December 19, 2017 (pg. 96)..... Charles Douglas



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- 5. Finance Committee, December 21, 2017 (pg. 135).....Catherine Underwood/Sandra Earls, CFO
  - a. November 2017 Financial Statements/AR Summary .....Action Item
  - b. IT Report/Summary November 2017.....Informational Item
- 6. Planning Committee, December 19, 2017 (pg. 166).....Diane Gramse

**VIII. CLOSED SESSION**

- 1. Consent Calendar .....Action Item
  - a. Approval of Minutes November 29, 2017.....Action Item
- 2. Quality Review Report for November 2017.....Sharon A. Spurgeon
- 3. Old Business:
  - a. None
- 4. New Business:
  - a. None

**IX. RECONVENE OPEN SESSION** .....Closed Session Announcements

**X. MEETING**

- a. The next regular monthly meeting will be Wednesday, January 31, 2018, at 5:00 p.m

**XI. ADJOURNMENT**

*Disabled individuals who need special assistance to attend or participate at the Board of Trustees meeting may request assistance by contacting the Administrative office at 1191 Phelps Ave., Coalinga, CA 93210, telephone (559) 935-6562. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible.*

*If you would like to review or copy writings from the Board of Trustees meeting you may do so at the Administrative office located at 1191 Phelps Ave., Coalinga, CA 93210, during normal business hours.*